

Ministry of Higher Education
Higher Institute of Engineering
Training Management

Training plan for faculty members and their assistants 2022/2025

Serial	Program Name	Duration	Target category	Target No.	
1	Leadership skills	2days	Academic leaders	25	
2	Time management and work stress	2days		25	
3	Professional ethics and etiquette	2days	Faculty members	25	
4	Effective communication and presentation skills	2days		25	
5	Fundamentals of Quality Systems for Higher Education Institutions (Program and Course Descriptions)	2days		25	
6	Basics of Scientific Publishing (Local-International)	2days		25	
7	Qualification for Assistant Professor (5 programs)	2days		25	
8	Conference organization	2days		25	
9	Credit Hour System	2days		Faculty members and their assistants	25
10	Teaching and learning strategies	2days			25
11	Examination and student evaluation systems	2days	25		
12	Using technology in teaching	2days	Faculty Assistants	25	
13	TOEFL (Local)	36 hours / level		25	
14	Interpersonal skills	2days		25	
15	Curricula and teaching methods	2days		25	
16	Scientific research methodology	2days		25	
17	Digital transformation	7 days	Quality Unit	25	
18	Strategic Planning for Higher Education Institutions	2days		25	
19	Self-evaluation of higher education institutions	3days		25	
20	External Audit in Higher Education Institutions	3days		25	

Training Manager
Dr. Ashraf Hanafy

Dean of the Institute
Prof. Dr. Moataz Tolba